

Creason-Edwards & Cimarolli

SENIOR ACCOUNTANT



Creason-Edwards & Cimarolli (CEC) is seeking qualified applicants for a Senior Accountant. This position requires strong fundamental accounting and financial reporting skills as well as demonstrated leadership and client management abilities. Candidates must have strong compliance, technical, communication, organizational skills, and be self-starting.

ABOUT OUR FIRM

At CEC it is our mission to not only provide the best service to our clients, but to support our employees and foster an environment of growth and learning. We believe in creating an enjoyable work atmosphere that centers on professional development. Our team has the opportunity to see all aspects of our value-added services and there are plenty of opportunities to participate in webinars and self-taught courses that will enhance your skills. Our family run firm has been proudly serving the community since 1960.

JOB DUTIES

Manage and perform all aspects of audit projects to ensure accurate, timely and thorough completion. Prepare and analyze balance sheets, profit and loss statements and other financial reports for assigned clients. Prepare individual and business income tax returns. Assist in peer review preparation. Flexible working arrangements available.

1. Execute audit engagements from planning stages through preparation of financial statements and tax returns. Includes preparation of audit work papers.
2. Prepare financial statements and other financial reports for assigned clients.
3. Remain current on legal and regulatory requirements and actions.
4. Assure compliance with federal, state and local tax laws and regulations.
5. Prepare individual and business tax returns as assigned and provide additional tax return support during tax season.
6. Perform other related duties as assigned.

KNOWLEDGE/SKILLS

Skills: Strong knowledge of U.S. GAAP and internal audit policies and procedures required. Excellent interpersonal, analytical, written and verbal communication and project management skills. Proficiency with Quick Books, tax preparation software and Microsoft Office. Advanced proficiency with Microsoft Excel required.

Education: Bachelor's degree in accounting and certified public accountant (CPA) designation is required.

Experience: 3-5 years auditing and general accounting experience required.

TO APPLY

Qualified applicants must submit a resume, salary requirements and cover letter to firm@ceccpas.com.